



CONSORTIUM FOR THE ADVANCEMENT OF ADULT HIGHER EDUCATION

**INSTITUTIONAL REPRESENTATIVES ANNUAL MEETING  
- WORKING AGENDA -**

**Friday, January 28, 2005**

**8:00 a.m. Breakfast**

9:00 a.m. Welcome and Introductions  
John Horn, CAAHE Chair

9:15 a.m. Institutional Updates – Q & A Session and Identification of Discussion  
Topics for Saturday Session

**11:00 a.m. Break**

11:15 a.m. Workshop #1 – “*Articulation Initiatives*” – Panel Presentation  
Deanna Boe, IPD Director of Student Services  
Don Clardy, Baker University  
Robert Simpson, Cornerstone University

**12 noon Lunch**

1:00 p.m. IPD Update  
Ron King, IPD President

1:30 p.m. Workshop #2 – “*Retention Strategies & Initiatives*”  
Sue Salter, IPD Vice President, Academic & Institutional Svcs.  
Kieth Schumacher, IPD Call Center Manager

**2:15 p.m. Break**

2:30 p.m. Marketing Update  
Rebecca Henriksen, IPD National Vice President of Enrollment

3:00 p.m. Academic & Instructional Technology Services Update  
Deborah Hamilton, IPD Director of Academic & Instructional Technology  
Services

3:45 p.m. Workshop #3 – “*Multiple Entry Points: Do’s & Don’ts*” – Panel  
Presentation  
Deanna Boe, IPD Director of Student Services  
Joseph Coleman, Gwynedd-Mercy College  
Deborah Wright, Montreat College

4:30 p.m. Adjournment

**6:00 p.m. Dinner Activity**



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**Saturday, January 29, 2005**

**8:00 a.m.**

***Breakfast***

9:00 a.m.

CAAHE Business

- Appointment of CAAHE Secretary/Treasurer
- CAAHE Secretary/Treasurer Report FYTD – Marina Aguilar
  - Minutes from June 10, 2004
  - Statement of Operations, 12/31/04
  - Current Budget
  - CAAHE Directory process
- June 2005 Conference Update
  - John Horn
- June 2006 CAAHE Conference Pre-Planning
  - Michelle Willingham
- January 2006 CAAHE IR Meeting, Date/Location
  - Sue Salter
- CAAHE Ed Tech Commission Consideration - Vote
  - Sue Salter

9:45 a.m.

Open Discussion as Identified by Group

**10:30 a.m.**

***Break***

10:45 a.m.

Open Discussion as Identified by Group (continued)

12:00 noon

Adjournment