

CURRICULUM COMMISSION MEETING MINUTES

June 14, 2006

The commission met during the CAAHE meeting in Newport Beach, CA, June 14-16, 2006.

Attendees:

<u>Name</u>	<u>College</u>
Bill Brown	Shorter College
Michael Jolly	Hope International
Maxine Nelson	Cornerstone University
Carrie Powell	IPD

- Chair, Michael Jolly, called the meeting to order.
- Each person introduced him- or herself and offered information on current triumphs and pressing issues.

Shorter College

1. Bill Brown reported that he had been at Shorter for two years. He was brought there to develop an educational presence. They are currently developing an Associate in Education program, which will be launched in the fall of 2006.
2. Shorter College is in the process of preparing information for the GA Standards Commission for opening a Master of Education program.
3. Challenge: Replace faculty on the Rome campus. They are not technology savvy. A Director of Education Programs has been hired, and he is very good at technology.
4. There are 1500 students in their Professional Studies programs.
5. Shorter has not yet done any online programs. In the fall of 2006 they will begin a blended program on the Rome campus. They hope to implement new programs with online modalities added for adult students.

Hope International

1. Michael Jolly reported that there have been a lot of staff changes and that for four months, there were no classes in the Christian Ministry program.
2. The curriculum seems to be more faculty-focused than student-focused.
3. The school has problems with their accrediting association. They had a visit last October where they needed to prove that they had a very active assessment system in place. The Western Association of Schools and Colleges (WASC) will visit them again in October 2007.
4. Staff is a very pressing issue right now.
5. They currently have some exciting new programs and opportunities for Certificates. Students can get these while in their degree programs.
6. The business programs were being taught in the Irvine area, but they were "blown out of the water" because of so much competition.

7. The AA program has been redesigned and there are now new directed independent studies online programs. Every program has an online component.
8. Shorter no longer delivers books to students. They send students to the bookstore.
9. Study Guides are now available online for students. They only post one week at a time online for students.
10. Training faculty to write courses is a problem. Faculty members have a difficult time learning to teach online.\

Cornerstone University

1. Maxine Nelson reported that they are looking at possibly starting a new site in Lansing.
 2. They now have several online elective courses.
 3. The review of the BSBA is complete, and changes will be made in the curriculum.
 4. Family Christian Stores has left Cornerstone, and Tree of Life will now manage the bookstore and textbook ordering.
 5. A new Bachelor of Science in Elementary Education has been approved, and curriculum is being developed.
 6. The online modality is being added to the BSML (Ministry Leadership) program.
 7. Faculty Guides are available to faculty on Blackboard.
 8. Training faculty to write online curriculum and to teach it is a real problem.
 9. Finding faculty with a Doctorate in Business to teach in the MBA program is also a problem.
- Moodle: Carrie Powell reviewed IPD's new Moodle site. Currently, only the officers have been made active participants, but Carrie will make it available to everyone next week. A list of textbooks from all schools will be placed on Moodle for schools to view. CAAHE wants to see if they can purchase textbooks in mass and, thus, get them at a cheaper rate.
 - Election of Officers: Karen Bilda will continue as Chair. Michael Jolly was elected the new Vice-chair. Maxine Nelson will continue to serve as Secretary.
 - Academic Services Meetings: These meetings will now be held every 1 ½ years. The next Curriculum Council will meet in the fall, 2007.
 - Carrie Powell announced that she would be leaving her position at IPD on Wednesday, June 21, 2006.

Respectfully submitted,

Maxine Nelson
Secretary