

2006 CAAHE  
Financial Aid Commission Business Meeting  
October 26, 2006  
Nashville, TN

Minutes

Members were welcomed by John Wise, Current Chair.

John gave an overview of the 2005 business meeting, and explained the turnover in leadership over the last year.

John introduced the Training and Mentoring committees within the Financial Aid Commission and their functions. Thanks to an increase in the IPD staff devoted to financial aid, members agreed that sufficient training resources currently exist. There were some questions from the floor about mentoring, and the value of a contact list for all non-term financial aid staff was discussed. The group agreed to conduct mentoring on an informal basis, using the contact list as a resource. Both the Training and Mentoring committees' work has largely been accomplished, and both were formally dissolved.

John introduced the current officers and their roles. In addition to other duties as needed, the Chair usually hosts the annual conference, the Vice Chair assists in planning, and the Secretary takes minutes at meetings. Elections were held for new officers.

Sara Reese was nominated as Secretary and accepted. Carrie Guisinger was nominated for the position of Vice Chair. She declined. Marty Jackson was nominated for the position of Vice Chair and accepted. Alison Hilkieh, outgoing Secretary, was nominated for the position of Chair and accepted. All three were unanimously elected by the commission members present.

Teleconferences were discussed, Teresa Corno mentioned that the recent teleconferences have been poorly attended. Members suggested topics that they would be motivated to attend, including:

- R2T4 step-by-step training
- Regulatory changes as applied specifically to non-term programs
- Program transfers within an institution

IPD is inclined to hold the "annual" conference and commission meeting on an 18 month rather than 12 month schedule. The 2008 CAAHE Financial Aid Conference might be held in March. Possible locations discussed included Portland, Oregon since Alison agreed to host and many members were interested in visiting Oregon. Other possibilities were Houston, TX and Chicago, IL or Charleston, SC. There was some interest in combining a Student Services conference with the Financial Aid conference, since many topics are pertinent to both departments. However, small schools would face challenges in sending members of both areas away at the same time. A site visit might be more effective in addressing those training needs that cross over departments.

Miscellaneous Business: A suggestion was made to email new Financial Aid staff, welcoming them to the Commission and informing them of its purpose. The quarterly Financial Aid

newsletter will feature an article from Averett in January and Aquinas in April. Please offer your submissions to Pam Harris.

John Wise was honored as outgoing Chair and will continue to serve in an advisory role as Past Chair. He gave the new officers the charge to revisit the Commission Bylaws and make changes as needed.

The meeting was adjourned.