



CONSORTIUM FOR THE ADVANCEMENT OF ADULT HIGHER EDUCATION

Leadership Meeting – June 14-15, 2007

Omni Richmond Hotel
100 South 12th Street
Richmond VA 23219

– MINUTES –

In Attendance:

Institution

Albertus Magnus
Averett University
Averett University
Averett University
Aquinas College
Baker University
Belhaven College
Cardinal Stritch University
Cardinal Stritch University
Cardinal Stritch University
Cornerstone University
Cornerstone University
Indiana Wesleyan University
Indiana Wesleyan University
Indiana Wesleyan University
Montreat College
Montreat College
Shorter College
St. Gregory’s University
St. Gregory’s University
University of Phoenix
Warner Pacific College
IPD
CAAHE
CAAHE

Representative

Rosette Dubois
Dr. Fred Bolton
Marty Jackson
Pam Adelson
Pam Dunn
Dr. Steve Cohen
Dr. Richard Harris
Kathleen Radionoff
Karen Bilda
Linda Brobeck
Robert Simpson
Maxine Nelson
Bradford Sample
Michael Manning
Joshua Fischer
Deborah Wright
Kimarie Whetstone
Sandra Terry
Dr. Jean Thornbrugh
Happiness Mapira
Barbara Baderman
Dr. Toni Pauls
Deanna Boe
Sue Salter – as CAAHE Executive Director
Nancy Morales – as CAAHE Secretary/Treasurer

Not Present:

Institution

Centenary College
Gwynedd-Mercy College
Ohio Dominican University
Olivet Nazarene University
Southern Wesleyan University
Thomas More College
William Penn University

Representative

Bryon Grigsby
Joseph Coleman
Michael Bromberg
Ryan Spittal
Keith Iddings
Nathan Hartman
Dr. Lee Bash

Leadership Orientation/Opening

Rob Simpson opened by discussing the previous years CAAHE minutes and topics of conversation. Sue Salter and Rob Simpson agreed that new members need to be identified to get CAAHE back on track. The idea of sending out an informational letter was brought up. The letter should contain:

- What is CAAHE?
- How will it benefit you?
- Current members

Commission Meetings :

Discussion regarding the change in hosting the SSC every 18 months opposed to every 12 months was brought up. Institutional Representatives felt it is very necessary to have a SSC every year opposed to every 18 months. They feel their employees gain knowledge and bring back great practices to apply to their current positions

Institutional Representatives Meeting

The IR voted to keep the AS conference to every 18 months, they do not feel it is necessary to have this conference every 12 months.

Strategic Operational Planning for Commissions

Nancy Morales presented the proposed budgets and it was decided that the executive board would meet via teleconference to agree on next year's budget.

Recap of Day's Events

It was decided that the location for June's leadership meeting would have to be voted on. Fred Bolton from Averett and Kathleen Radionoff from Cardinal Stritch would both provide information on why they feel their location is better suited to host the upcoming event.

The two locations being considered are:

Richmond, VA
Milwaukee, WI

Nancy will compile and send out information regarding cost for airfare to each location from all various locations.

2008 Upcoming Conferences:

CAAHE Conference –will be held in June 2008 and will be held at the same location being voted on for the leadership meeting

IR Meeting –reps voted on having the 2007 IR conference changed to Thursday/Friday instead of the typical Friday/Saturday meetings. It was unanimously voted and the 2008 IR meeting will be held January 24-25, 2008. The group unanimously voted to hold the meeting again at the Marriott Scottsdale Suites Old Town with the same meeting agenda format.

Consortium Pricing:

Deanna discussed products that were currently offering consortium discounts. Pricing to consortiums appear to be a greater discount.